

**ORGANIZATIONAL MEETING , TOWN OF WILLING
JANUARY 12TH, 2015**

The 2015 organizational Meeting of the Town of Willing, County of Allegany and the State of New York was held at the Town Hall, 1431 State Rt. 19 South on the 12th day of January 2015 at 7pm.

PRESENT: Ronald Wightman, Supervisor
Carla Roeske, Councilwoman
Mark Wiedemann, Lester Fanton, John Cook, Councilmen
Brian Matteson, Highway Superintendent
Patricia Gay, Dog Control Officer
Deborah Buchholz, Clerk

GUEST: **Russell Dennis, Sam Daily: Willing Volunteer Fire Dept. members**

Absent: David Glass, Bookkeeper

Supervisor Wightman opened the meeting at 7:02pm, and led all in the pledge of Allegiance.

MINUTES FROM 12/29/2014: Motion by Councilwoman Roeske to accept the minutes as presented, Councilman Fanton seconded, board was poled, Councilwoman Roeske-aye, Councilmen: Fanton-aye, Wiedemann-aye, Cook-aye and Supervisor Wightman-aye. 5 ayes 0 nays **motion carried**

OLD BUSINESS:

Heat Detectors: nothing to report at this time

New Doors: Councilman Cook will schedule soon

HRA/Privacy Policy, Privacy Statement and Procedure Policy: Attorney Finn looked over the Privacy Policy and Statement and felt all was in order. Clerk Buchholz will check on the retention of medical records being stored. Councilman Fanton Offered **Resolution #2** to accept and implement the Privacy Policy, Privacy Statement and the Procedure Policy as presented, Councilman Wiedemann seconded, board was poled. Councilmen: Fanton-aye, Wiedemann-aye, Cook-aye, Councilwoman Roeske-aye, Supervisor Wightman-aye. 5 ayes, 0 nays **Resolution #2 carried**

NEW BUSINESS:

Resolution #3 Supervisor Wightman moved to approve the following policies for the 2015 calendar year: Employment policy, Drug and Alcohol Policy, Smoking Policy, Violence Policy, Code of Ethics Policy, Procurement Policy, Investment Policy, Surveillance Policy, Employee Handbook and Foil Procedure. Motion seconded by Councilman Wiedemann, board was poled, Supervisor Wightman-aye, Councilmen: Wiedemann-aye, Fanton-aye, Cook-aye, Councilwoman Roeske-aye. 5 ayes 0 nays **resolution #3 carried.**

Resolution #4 Supervisor Wightman moved to approve the Policy for Public Comment at Town of Willing Meetings. Councilman Cook seconded, board was poled, Supervisor Wightman-aye, Councilmen Cook-aye, Fanton-aye, Wiedemann-aye, Councilwoman Roeske-aye. 5 ayes, 0 nays **resolution #4 carried.**

Resolution #5 Supervisor Wightman moved to approve the 2015 appointments as follows:

-Highway committee: John Cook, Lester Fanton

-Budget Director: Ron Wightman

-Deputy Budget Director: Dave Glass

- Director of Finance:** Dave Glass
- Deputy Director of Finance:** Carla Roeske
- Assessor:** LouAnne Glass
- Liaison to Assessor:** Ron Wightman
- Tax Review Board:** Alan Carlin, John Lewis, and Mike Zakel
- Police Commissioner:** Mark Wiedemann
- Constable/Security/Patrolman:** Brad Howe
- Security:** Greg Rounds
- Patrolmen:** Tory Rounds, PJ Sherman
- Dog Control Officer:** Patricia Gay
- Historian:** Christina Wightman
- Liaisons to Fire Dept:** Carla Roeske, John Cook
- Town Attorney:**
- Liaisons to Attorney:** Lester Fanton, Ron Wightman
- Union Relations:** Lester Fanton, Ron Wightman
- Liaisons to Accumend:** Lester Fanton, Ron Wightman
- Government Grants for small cities:** Monica Dean, Deb Padden
- Liaison for Government Grants:** John Cook, Carla Roeske
- Fair Housing Officer:** Mark Wiedemann
- Registrar of Vital Records/ Building permits:** Deborah Buchholz
- Code Enforcement Officer:** Charles Cagle
- Town Hall Rental/ Custodian:** Deborah Buchholz
- Town Hall Maintenance:** Elydn Smith, John Lewis
- Cemetery Director:** Lester Fanton, John Cook
- Liaison to Time Warner Cable:** Carla Roeske
- Liaison to Justice:** Carla Roeske
- Records Management Officer/Privacy Officer:** Deborah J Buchholz
- FOIL Committee:** Ron Wightman, John Cook and Mark Wiedemann
- Town Bank:** Steuben Trust
- Town Newspaper:** Wellsville Daily Reporter
- Code of Ethics Review Board:** Dan Guiney, Lester Fanton, Tim Bradford, Roy Gay, Bill Loughlin, and Don Pakis.

-**Mileage:** IRS-- 57.5 cents per mile

Councilman Wiedemann seconded all appointments except the Town Attorney, as the board received letters of intent from both Attorney Finn from Wellsville and Attorney Miller from Cuba. Supervisor Wightman will extend an invitation to Attorney Miller to attend the next Town board meeting for the board to meet him before a final decision on this appointment is made.. Board was then poled, Supervisor Wightman-aye, Councilmen: Wiedemann-aye, Fanton-aye, Cook-aye, Councilwoman Roeske-aye.

5 ayes, 0 nays **Resolution #5 carried.**

CORRESPONDANCE TO BOARD:

Date:	To	From	Subject:
1/2015	Board	Independence Ambulance	2015 Contract Renewal \$750.00

Motion by Councilman Wiedemann to approve the Ambulance Contract for 2015, Councilman Cook seconded. Board was Poled, Councilmen: Wiedemann-aye, Cook-aye, Fanton-aye, Councilwoman Roeske-aye, Supervisor Wightman-aye. 5 ayes, 0 nays **motion carried.**

1/2015	Board	Association of Towns	2015 Membership \$500.00
Councilwoman Roeske moved to approve the 2015 membership, Councilman Fanton seconded. Board was poled. Councilwoman Roeske-aye, Councilmen: Fanton-aye, Wiedemann-aye, Cook-aye, Supervisor Wightman-aye. 5 ayes, 0 nays motion carried (Clerk to add to her Jan. Abstract)			
1/2015	Board	National Grid	Continues service/quality/price
1/2015	Board	National Grid	Planning Board meeting 1/21/15
1/2015	Supervisor	Allegany Co. Veterans	Paperwork for bronze plaque for Mr. Don Linza @ York's cemetery
1/2015	Board	Allegany Co. DPW	Bridge Painting/ Capitol Program
1/2015	Board	Allegany Co.	2015 Equalization rates/ salaries

(copies given to all board members)

COMMITTEE REPORTS:

Supervisor Wightman recognized Mr. Dennis and Mr. Daily at this time for their Fire Report

Fire Department Report: The Department has purchased a new 2001 Pierce Dash Pumper to replace Willing #1. (It is white with red stripes.) Banquet scheduled for 4/11, more driver training being scheduled, and in process of elections and approving the bylaws.

Cemetery: Accepted as presented

Code Enforcement Report: Accepted as presented

Dog Control Report: Accepted as presented

Police Report: December 2014 report, 2014 End of year report and DWI report, all accepted as presented.

Justice Report: Accepted as presented

Clerks Report: December 2014 report and 2014 End of year report, both accepted as presented.

Records Access Committee Report: Nothing to report

Historians Report: Accepted as presented

Highway Report: Accepted as presented. Councilman Fanton offered **Resolution #1** for the acceptance of the Mutual Aid Agreement for 2015. Councilman Cook seconded. Board was poled. Councilmen: Fanton-aye, Cook-aye, Wiedemann-aye, Councilwoman Roeske-aye, Supervisor Wightman-aye. **Resolution #1 carried.**

Financial report: Nothing for this month.

Motion to pay the bills: Councilman Fanton moved to pay the General Fund bills (vouchers #1- #20) in the amount of \$10,734.08 and the Highway Fund Bills (vouchers #1- #8) in the amount of \$8,910.82, Councilman Wiedemann seconded. Board was poled, Councilmen: Fanton-aye, Wiedemann-aye, Cook-aye, Councilwoman Roeske-aye, Supervisor Wightman-aye. 5 ayes, 0 nays **motion carried.**

OTHER: Councilman Fanton then asked for discussion on the information recently received of local residents hunting on the Town of Willing property located on the Hunt Road. Supervisor Wightman offered **Resolution #6** for the posting of the entire Town Property on the Hunt Road, Councilman Fanton seconded, board was poled, Supervisor Wightman-aye, Councilwoman Roeske-aye, Councilmen: Fanton-aye, Wiedemann-aye, Cook-aye. 5 ayes 0 nays **Resolution #6 carried.** (The property will be posted the spring of 2015)

Councilman Wiedemann moved to adjourn the 2015 Organizational meeting for the Town of Willing, Councilman Cook seconded and said meeting was adjourned at 8:55pm

Respectfully submitted:

Deborah J Buchholz

Town of Willing Clerk

1/12/2015