

**ORGANIZATIONAL MEETING, TOWN OF WILLING
JANUARY 11TH, 2016**

The 2016 Organizational meeting of the Town of Willing, County of Allegany and the State of New York was held at the Town Hall, 1431 State Rt. 19 South on the 11th day of January, 2016 at 7pm

PRESENT: Ronald Wightman- Supervisor
Carla Roeske-Councilwoman
Mark Wiedemann, Lester Fanton, Eldyn Smith,- Councilmen
Brian Matteson-Highway Supt.
Deborah J Buchholz-Clerk
ABSENT: David Glass-Bookkeeper

Supervisor Wightman opened the meeting at 7:00pm and led all in the Pledge of Allegiance.

Newly elected officials, Councilmen Lester Fanton and Eldyn Smith were sworn in.

MINUTES: Motion was offered by Councilman Fanton to approved the December 28th, 2015 end of year meeting minutes as presented, Councilman Smith seconded. Board was poled, vote as follows: Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye. 5 ayes, 0 nays motion carried.

OLD BUISNESS:

1. **Reassessment:** Supervisor Wightman will schedule meeting with the Town's Assessor and Generations Appraisal.
2. **Time Warner Bundle:** Nothing to report at this time

NEW BUISNESS:

Resolution #1 of 2016: Councilman Fanton moved to approve the Inter Municipal Mutual Aid Agreement offered by the Allegany County Town Highway Superintendents Association, it was seconded by Councilman Wiedemann, board was poled, Councilwoman Roeske-aye, Councilmen Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye. 5 ayes 0 nays Resolution carried

Resolution #2 of 2016: Supervisor Wightman offered the 2016 appointments,

Deputy Supervisor: Mark Wiedemann
Highway Committee: Lester Fanton, Eldyn Smith
Budget Director: Ron Wightman
Deputy Budget Director: Dave Glass
Director of Finance: Dave Glass
Deputy Director of Finance: Carla Roeske
Assessor: Louanne Glass
Liaison to Assessor: Ron Wightman
Tax Review Board: Alan Carlin, John Lewis, Mike Zakel
Police Commissioner: Mark Wiedemann
Security/ Constable: Bradley Howe
Security: Greg Rounds
Patrolmen: PJ Sherman and Tory Rounds
Dog Control Officer: Patricia Gay
Historian: Christina Wightman
Liaison to Fire Dept: Mark Wiedemann, Eldyn Smith

Union Relations: Lester Fanton, Ron Wightman
Town Attorney: Mike Finn
Liaison to Attorney: Lester Fanton, Ron Wightman
Liaison to Accument: Lester Fanton, Eldyn Smith
Gov. Grants Small Cities: Monica Dean, Deb Padden
Liaison for Govt Small Cities: Mark Wiedemann, Carla Roeske
Fair Housing Officer: Mark Wiedemann
Registrar of Vital Statistics: Deborah J Buchholz
Code Enforcement Officer: Charles Cagle
Town Hall Rental: Deborah J Buchholz
Town Hall Custodian: Deborah J Buchholz
Town Hall Maintenance person: John Lewis
Cemetery Directors: Lester Fanton, Carla Roeske & Ron Wightman
Cemetery Maintenance: Charles Densmore
Liaison to Time Warner: Carla Roeske
Liaison to Justice: Carla Roeske
Records Management Officer: Deborah J Buchholz
F.O.I.L. Committee: Ron Wightman, Carla Roeske, Mark Wiedemann
Town Bank:Steuben Trust Co.
Town News Paper: Wellsville Daily Report
Code of Ethics Review Board: Daniel Guiney, Lester Fanton, Roy Gay, Bill Loughlin and Don Pakis
Mileage reimbursement: .54 per mile per 2016 IRS
Board Meeting Night: 2nd Monday of the Month at 7pm.

The Board discussed the quote received from Brandon Windowless for the maintenance of the York's, Stephens and Walden cemeteries in the amount of \$3349.00 for 2016. Board elected to stay with Mr. Densmore, and added him to the list of appointments. Councilman Fanton also shared that it would be good for another person to help with the cemetery in the event he is unable to fulfill his duties. Supervisor Wightman volunteered. Councilman Wiedemann then moved to accept the 2016 appointments with the corrections. Councilman Smith seconded the motion, board was poled, Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye. 5 ayes, 0 nays **Resolution #2 carried**

Resolution #3 Municipal Oath of Undertaking: offered by Supervisor Wightman.

Councilwoman Roeske shared concern with Mr. Fanton accepting money and would prefer that any money be directly given to the Town Clerk. At this time the board decided to leave procedure as is.

Councilman Wiedemann moved to approve the Muncipal Oath of Undertaking as presented, Councilman Smith seconded, board was poled: Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Smith-aye 3 ayes 0 nays 2 abstentions (Ron Wightman & Lester Fanton)

Resolution #3 carried.

Resolution #4 Standard Workday for Retirement offered by Supervisor Wightman
Councilman Fanton moved to accept, Councilman Smith seconded, board was poled, Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye and Supervisor Wightman-aye 5 ayes 0 nays **Resolution #4 carried.**

Resolution #5 Town of Willing Policies for 2016 Offered by Supervisor Wightman
Councilman Fanton moved to accept, Councilwoman Roeske seconded, board was poled,
Councilwoman Roeske-aye, Councilmen Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor
Wightman-aye 5 ayes 0 nays **Resolution #5 carried.**

CORRESPONDANCE:

<u>Date</u>	<u>To</u>	<u>From</u>	<u>Subject</u>
12/2015	Board	So. Tier West	Power and duties for local Officials-Salamanca

Supervisor Wightman suggested that the newly elected officers attend on 2/3/2016 at 6pm

COMMITTEE REPORTS:

Cemetery: Accepted as presented. Permission given for Councilman Fanton to proceed with Quick Claim deeds for the Stephens and Walden Cemetery.

CEO Report: none at this time. Supervisor received phone call from Mr. Pace. Suggested filing a complaint form.

DCO Report: none at this time

POLICE Report: October, December and End of 2015 report's: accepted as presented
Car went to Bokmans for service, Thermostat was replaced, under warranty

JUSTICE Report: Accepted as presented

FIRE Co. Report: none at this time

CLERK Report: accepted as presented. Board discussed order from Personal Concepts for Federal Labor law poster. Stay with original order for basic poster.

HISTORIANS: accepted as presented

HIGHWAY REPORT: accepted as presented. Brief discussion on the following:

- sander on Jeremy's truck sporadic.
- Bridge Painting program 4 on list this year
- Maxwell Road, NYS DOT update. Waiting on Surveyor from County for measurements

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MONTHLY FINANCIAL: none at this time

PAY THE BILLS: Councilman Fanton moved to pay the General Fund bills (vouchers # #1 thru #20) in the amount of \$10,727.86 and the Highway Fund bills (vouchers #1 thru #11) in the amount of \$18,697.30. Councilman Smith seconded, board was poled, vote follows: Councilwoman Roeske-aye, Councilmen Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye 5 ayes 0 nays carried.

INTERNAL AUDIT: Justice and Clerks books will be done in February for the 4th qtr. Of 2015.

Motion to adjourn the monthly meeting was offered by Councilman Wiedemann, seconded by Councilwoman Roeske, meeting was adjourned at 8:25pm

Respectfully submitted:
Deborah J Buchholz
Town of Willing Clerk
01/11/2016

