

The May 2017 Board Meeting for the Town of Willing, County of Allegany and the State of New York was held at the Town Hall, 1431 St. Rt. 19 S Wellsville NY, on the 8th day of May at 7pm.

Present: Supervisor Wightman, Councilmen Wiedemann, Fanton and Smith. Highway Supt. Matteson, Bookkeeper Glass, Security Officer Rounds, Justice Guiney and Clerk Buchholz. Councilwoman Roeske arrived at 7:10pm.

Guests: None

Meeting was called to order by Supervisor Wightman at 7pm, all rose for the Pledge of Allegiance.

MINUTES: Added to the minutes on page 3 under Records Access Report: (5.25 hours spent on FOIL request for March 2017 **at a cost of 52.50 to the town tax payers.**) Councilman Fanton moved to accept the Minutes for April with the addition, Councilman Smith seconded. Board was Poled. Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye and Supervisor Wightman-aye. 4 ayes, 0 nays 1 absent **Carried**

OLD BUSINESS:

REVAL: Letters have been sent out to those that were in about new assessments.

MICROSOFT INSTALL: still need to install on Supervisors and Police Dept. computer.

LOCAL LAW #1 of 2008: Tabled until June 2017 meeting

DRIVEWAY PIPE AGREEMENT: Resolution #6 Town of Willing Driveway Pipe Agreement of 2017 was offered by Highway Supt. Matteson. After review and with the addition of “pipe can be purchased thru the Town” Councilwoman Roeske moved to accept Resolution #6, Councilman Smith seconded. Board was poled. Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye and Supervisor Wightman-aye. 5 ayes, 0 nays **Resolution Carried.**

TABLES: Councilman Fanton delivered the remaining 7 tables from Lowes. The board will keep the remaining old tables for now.

NEW BUSINESS

Correspondence: April 2017

DEC	Unit management Plan-concerning the WAG Trail
Mr. Pace	Town Officials all have separate emails for contact, Board discussed and decided unanimously to continue to use the Towns email address for all communications.
DEC	Land Manger notification in Region 9 of possible tract of land for sale. 310 acres DEC would use as a Wild Life Management Area. Supervisor Wightman will contact-concern about loss of Tax Revenue.
STATE DOT	Introductory letter of new Agent and contact info for SEQR's
Charter:	Charter Communication letter of pending payment. (was Time Warner)
Assoc. Towns:	Meeting Schedules, Shared Services information

Verizon bill: New plan in place, still billing for wrong plan, will not pay until correct bill arrives.

DEPARTMENT REPORTS:

Cemetery: Verbal. Cemeteries have not been mowed yet. Footer being laid out for Linza Family. Donation made for Lytie Harder. 1 site sold (Lot 129 A) and 1 burial Lot 68 C.

Code Officer: Verbal, still working thru Building Permit issues with Amish Community. Supervisor Wightman will be sending a letter to Marshal Stebbins in reference to information on Fences. (2ft set back from property line, height 4 foot in front and 6 foot on the sides.)

Dog Officer: Accepted as presented

Police Report: Accepted as presented

Justice Report: Accepted as presented

Fire Liaison: Accepted as presented

Clerks report: Accepted as presented. Reminded of Republican Petition workshop on May 23rd.

Records Access: Accepted as presented. (2 hours spent of FOIL requests in April at a cost of \$20.00 to the Town Tax Payers)

Historian: Accepted as presented.

Highway: Accepted as presented.

Financial: Accepted as presented. New CD's (General Fund for \$9,050.00 and General Fund Sick for \$1,300.00. Highway CD for \$23,550.00 and Highway Equipment for \$14,000.00.)

Bills Councilman Fanton moved to pay the General Fund bills (vouchers #95-#114) in the amount of \$8,431.19 and the Highway Fund bills (vouchers #45-#60) in the amount of \$22,864.54. Councilwoman Roeske seconded. Board was poled. Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye and Supervisor Wightman-aye. 5 ayes 0 nays **Carried**

AUDITS: **1st Quarter 2017** internal audit of the Clerk/Tax Collector and Petty Cash Accounts. No discrepancies, or issues were found, paperwork, duplicate deposits, duplicate receipts and monthly bank reconciliations were in order on all three accounts. Monthly reports and supporting documents were accounted for. Councilman Fanton moved to accept the 1st quarter books for 2017, Councilman Smith seconded. Board poled, Councilwoman Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye 5 ayes 0 nays **Carried**

1st Quarter 2017 Internal Audit of the Justice Account. No discrepancies, or issues were found, paperwork, duplicate deposit slips and receipts were present. Monthly bank reconciliations were in order. Justice Monthly reports and supporting documents were accounted for and done timely. Councilwoman Roeske moved to accept the 1st qtr. 2017 Justice books, Councilman Wiedemann seconded. Board was poled. Councilwoman

Roeske-aye, Councilmen: Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor
Wightman-aye. 5 ayes 0 nays Carried

Councilwoman Roeske moved to adjourn the monthly board meeting, Councilman
Wiedemann seconded and said meeting was adjourned at 9:10pm

Respectfully submitted:

Deborah J Buchholz

Town of Willing Clerk

05/8/2017