

The Monthly meeting for the Town of Willing, County of Allegany and the State of New York was held at the Town Hall, 1431 State Route 19S, Wellsville NY on the 13th day of August 2018 at 7pm.

Present: Supervisor Wightman, Councilmen: Gay, Wiedemann, Fanton and Smith, Highway Supt Matteson, Bookkeeper Glass, Security Officer Howe, Judge Guiney and Clerk Buchholz

Guest: Alan Carlin-Town of Willing Resident

Supervisor Wightman opened the meeting at 7pm and all rose for the Pledge of Allegiance

MINUTES: Councilman Fanton moved to accept the July 9th, 2018 minutes as presented. Councilman Smith seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye and Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

AUDITS: 2nd QTR Audit of CLERK AND JUSTICE BOOKS:

Clerk/Collector & Petty Cash accounts: Paperwork was in order, monthly reports done timely, duplicate receipts all accounted for, bank reconciliation was done monthly, no discrepancies were found and supporting documentation was found to be in order. Security measures are in place. Councilman Fanton moved to accept the Clerk/Collector and Petty Cash accounts for the 2nd Qtr. Of 2018, Councilman Smith seconded. Vote: Councilman Smith-aye, Gay-aye, Wiedemann-aye and Fanton-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

Justice Accounts: No issues, or discrepancies were found. Duplicate receipts and checks were numbered and in order, monthly reports were done timely, and supporting documentation was found. Bank reconciliation was done monthly. Councilman Gay moved to accept the Justice books for the 2nd Qtr. Of 2018, Councilman Wiedemann seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye and Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

GUEST: At this time Supervisor Wightman recognized Mr. Al Carlin. Mr. Carlin wondered what the status was on the complaint he had filed on 5/14/2018 regarding adjacent property next to his. At this time the Towns CEO has not approached the individuals involved. Mr. Carlin shared he has talked with one of the individuals and explained the situation, he also noted that construction debris has been buried but the house hold waste is still there. The Towns CEO can stop and see Mr. Carlin when he returns from his vacation.

OLD BUSINESS:

SHARED SERVICE: Supervisor shared reports he has received. County has put together a draft of areas they are looking at, they include: Health Care, Street Lights, Group purchase electric/gas, Online Tax Collection, Central Property Assessment, Water and Sewer, Municipality reorganization, Shared Highway and Equipment. He also noted that there is a Grass Roots group in Alma. They are concerned about consolidation and are heading up petitions

LAND SALE: No petition was received within the required 45 days. Councilman Fanton will take all necessary paperwork to the Towns Attorney for completion of Transfer of Property to Mr. Elder.

NYSERDA GRANT: 3 out of the 4 requirements are now completed. Board discussed where the 2 charging stations should be located. They decided out by the Town's Sign Board. Electric is already there, and it will be out of way of highway equipment and Hall rental parking. Supervisor Wightman will contact our electrician to get started on project.

IT/CYBER POLICY: Board reviewed, Councilman Gay moved to accept the IT/Cyber Policy as presented, Councilman Fanton seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, and Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

SHONGO FLOODING: Supervisor Wightman shared with the board the following update: Scott Torrey from Soil and Water, DOT and Senator Young have been contacted. Legislator Dibble is contacting Kathy Kos from the County Conservation Dept. The estimates Shongo residents turned in at the July board meeting have been turned in to Jeff Lucky at Emergency Services. Supervisor has walked the creek several times since the flood to make sure what work was done at that time is still holding. He also talked with an Engineer Leonard from Soil and Water. There is a permit available to take out 1000 tons of gravel. He also mentioned that Scott Torrey has talked with DOT and they seem interested in doing work there. A meeting is being scheduled with DOT, Supervisor/Highway Supt. and Scott Torrey either the 20th or 27th of this month. The above information has been sent to the residents affected by the July flooding.

CORRESPONDANCE TO THE BOARD:

July 2018	Dept. of Taxation and Finance Pitney Bowes Southern Tier West	Final Equalization rate is 100% Information on bulk postage Notary Public Course Offered Seminar on Women's Leadership skills
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COMMITTEE MEETINGS:

JUSTICE COURT REMODLE: Councilman Wiedemann shared that a quote has been received from John Cook for a new bench and door. The committee will ask Shane Allen from Computer Solutions for a quote for additional security cameras. John Cook will also be dropping off a quote for a witness box. Judge Guiney also requested that the Board consider hiring a Court Clerk for 4 hours a week. Committee will meet again on Monday August 29th. Grant money is available, and grant needs to be completed by Oct. 2018.

DEPARTMENT REPORTS:

Cemetery: Accepted as presented

CEO Report: Accepted as presented

Dog Control Report: Accepted as presented Clerk Buchholz reported on the Free Rabies clinic held here at the Town Barns on Saturday Aug. 4th. Allegany County Health Dept. supplied all the necessary vaccines and paper work needed and a total of 230 animals received their rabies vaccination from Dr. Lopez here in Wellsville. She shared that Dr. Lopez and his Vet Tech Kaitlyn were very accommodating and helpful during the 2 hours. She also thanked the Town Highway Dept. for the use of their building and their help in setting up for the clinic. She also shared her gratitude for the help of the Town of Willing's Dog Control Officer Patricia Gay and several others that help during registration.

Police Report: Accepted as Presented

Justice Report: Accepted as Presented

Fire Liaison Report: Accepted as Presented by both Councilman Smith and Councilman Gay

Clerks Report: Accepted as presented (The board gave Clerk permission to contact Dan Shea and Dennis Graham for quotes to pump the Town Hall's Septic tank)

Records Access Report: Accepted as presented

Historians Report: Accepted as Presented

Highway Report: Accepted as Presented

Financial Report: Accepted as Presented. Discussed briefly a Court Clerk position and possible shared service with Scio.

PAY THE BILLS: Councilman Fanton moved to pay the General Fund Bills (vouchers #168-#188) in the amount of \$10,367.66 and the Highway Fund Bills (vouchers #80-#90) in the amount of \$7,939.23. Councilman Gay seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye and Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

Councilman Smith moved to adjourn the monthly board meeting for August 2018 and Councilman Gay seconded. Said meeting was adjourned at 9:05pm

Respectfully submitted:
Deborah J Buchholz
Town of Willing Clerk
8//13/2018