

The monthly meeting of the Town of Willing, County of Allegany and State of New York was held at the Town Hall located at 1431 State Rt. 19 South, Wellsville NY on February 12th, 2018 at 7pm

Present: Supervisor Wightman, Councilmen: Gay, Wiedemann, Fanton and Smith, Security Officer Sherman, Justice Guiney, Clerk Buchholz

Absent: Bookkeeper Glass and Highway Supt. Matteson

Guest: Rich Ewell-Richardson & Stout agent

Supervisor Wightman opened the meeting at 7pm and all rose for the Pledge of Allegiance

MINUTES: Councilman Gay moved to accept the monthly meeting minutes from Jan. 8th, 2018. Councilman Smith seconded. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

OLD BUSINESS:

National Fuel Lease: Councilman Fanton took lease into the Town's Attorney for review, Attorney Finn found no issues with the document. Supervisor Wightman has been in communication with representative, correction of the Cemetery address has been made and he was able to re-negotiate the one-time lease price from \$200.00 to \$500.00.

Resolution #4 of 2018 offered by Councilman Fanton for the acceptance of the National Fuel Lease for the Walden/Stephens Cemetery, Councilman Wiedemann seconded. Board was poled: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

NEW BUSINESS:

Insurance Quote: Mr. Ewell was given the floor and went over hand out that he presented to the Town board. Renewal Policy with NYMIR would be at a cost of \$18,788.81. A slight increase over 2017 due to increase of value of Buildings & Contents. He also discussed Cyber Liability Insurance and raising the limits on the Towns Umbrella Policy. The board thanked him for his time and will discuss further.

After further discussion Councilman Wiedemann moved to accept NYMIR as the Town of Willing Insurance carrier for 2018 at a cost of \$18,788.81, Councilman Fanton seconded. Board was poled: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye and Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

The board did not feel it was necessary for the Town to add Cyber Insurance or to up their Umbrella Coverage at this time.

HIGHWAY MUTAL AID: Resolution #5 offered by Councilmen Fanton to accept the Inter-Municipal Mutual agreement. Seconded by Councilman Gay. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

COURT RENOVATION: Board discussed options for Justice Guiney's court room to be in compliance with NYS Justice Courts regulations. Officer Sherman shared layout of other courts in the County. Board members will visit a few courts and discuss further. It was noted that there are different grants available to cover the cost of any renovation and equipment that might be needed. (Justice Court Grants, Security Camera Grants)

2018 DOG SHELTER CONTRACT with Wellsville: Councilman Wiedemann moved to accept the 2018 Dog Shelter Contract with Wellsville in the amount of \$500.00 per year. Councilman Smith seconded. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

SOUTHERN TIER WEST MEMBERSHIP: Councilman Fanton moved to renew the Towns membership and website maintenance fee with Southern Tier West. Councilman Gay seconded. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

COUNTY BOARD OF ELECTIONS: Councilman Wiedemann moved to approve the Elections Board request to continue using the Town Hall for the Towns poling site. Councilman Gay seconded. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED.**
Supervisor Wightman will contact Mr. Hollis to share concerns the Town Board had as to who is bringing the election machines to the poling site and who has availability to open the Town Hall for elections.

INTERNAL AUDITS: Justice and Clerk/Collector/Petty Cash
4th quarter 2017 audit of the Town Clerk/Tax Collector and Petty Cash accounts.
No Discrepancies or issues were found. Paperwork, Duplicate deposits, duplicate receipts and monthly bank reconciliation were in order in all 3 accounts. Supporting documents were orderly and easily found. Monthly reports were in order and timely. Councilman Smith moved to accept the Clerks/Collector and Petty Cash books as presented. Councilman Fanton seconded. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

4th Quarter 2017 Justice Account; No discrepancies or issues were found. Duplicate receipts, paperwork and bank reconciliation were found. Monthly reports and supporting documents were accounted for and all submitted timely. Councilman Gay moved to accept the Justice Books as presented, Councilman Wiedemann seconded. Board was poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

CORRESPONDANCE TO THE BOARD:

From:	Subject
Time Warner/Charter	Franchise payments. Charter has taken over and normally issue's one payment yearly. With renewal of Franchise agreement in 2018 they will continue to pay Town Quarterly. (payment to come for 2017 in the next 2 weeks)
So. Tier West/County	NYSERDA GRANT. Supervisor Wightman shared the grant is worth \$5,000.00. To secure the Town needs to comply with 4 items. (Accept NYS Solar Panel Contract, Bench mark any buildings over 1,000 sq. ft., install an electric charging station and insure the CEO receives energy Code Training.) Supervisor Wightman will get more information before the board makes any decision.
BRIDGE NEW YORK:	State Grants for Culverts/Bridges. Will discuss at the March meeting

NYS DEC Letter:	Will be conducting an investigation of the Old Land Fill site in the Town. Most likely testing the ground water. They will contact the board as to when. Board can accompany them when they are on site.
Allegany County Pay Back 2017	Total of \$34,497.26 for 2 nd notice fee, mortgage tax, snow & Ice Contract and Traffic Diversion.
Allegany Co. Shared Service Group:	Hired firm to come up with Shared Services Plan. They will continue to contact Supervisor Wightman with progress.
Municipal Energy:	More information on pricing program. Board still not interested
National Fuel:	Contact information
Co. of Dutchess:	Initiative to think differently to help those with Special Needs.
8 Point Energy:	Continued information on Windmills
NYS Public Service:	Cert. of Environment Compatibility
NYMIR Insurance	Training Information

COMMITTEE MEETINGS: None for January 2018

DEPARTMENT REPORTS:

Cemetery: accepted as presented

CEO report: Accepted as presented. The board is very satisfied with the work Mr. Cagle is doing for for the Town

Dog Control report: Accepted as presented

Police Report: Accepted as presented

Justice Report: Accepted as presented

Fire Liaison Report: Special Meeting on 1/10/18 reported by Councilman Smith. Written report accepted as presented Verbal report by Councilman Gay on regular meeting, accepted as presented.

Clerks Report: Accepted as presented

Records Access Report: Accepted as presented

Historians Report: Accepted as presented

Highway Report: Accepted as presented

Financial Report: None for this month

PAY BILLS: Councilmen Fanton moved to pay the General Fund Bills (vouchers #22- #52) in the amount of \$13,211.68 and the Highway Fund Bills (vouchers #9-#20) in the amount of \$17,725.61. Councilman Gay seconded. Board was Poled. Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

Councilman Wiedemann moved to adjourn the monthly meeting, Councilman Smith seconded and said meeting was adjourned at 9:10 pm

Supervisor Wightman reopened the monthly meeting at 9:15pm for the Board to approved adding Voucher #52 to the General Fund Abstract in the amount \$300.00 for Southern Tier West Membership and Website maintenance. Board unanimously approved. Meeting was adjourned at 9:17pm

Respectfully:

Deborah J Buchholz Clerk

2/12/18