

The 2019 Organizational Meeting for the Town of Willing, County of Allegany and the State of New York was held at the Town Hall, 1431 State Route 19 South, Wellsville, NY on the 14th day of January 2019 at 7pm.

Present: Supervisor Wightman, Councilmen: Gay, Wiedemann, Fanton and Smith. Highway Superintendent Matteson, Security Officer Howe and Clerk Buchholz
Absent: Bookkeeper Glass

Oath of Office was administered to Security Officer Howe by Clerk Buchholz at this time.

MINUTES: Councilman Fanton moved to accept the December 26th, 2018 minutes as presented, Councilman Smith seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

OLD BUSINESS:

Cemetery Rules: Councilman Gay moved to accept the revised York's and Hallsport Union Cemetery rules with the following corrections.

Page 1. (single site measures **4"x10"** in the York's cemetery)

Page 2. Three (**3**) cremated remains will be permitted in each grave

Number of above grade monuments is limited to one (1) per **site**

Councilman Wiedemann seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

Resolution #1 of 2019 Mutual Aid Agreement between Municipalities Offered by Highway Supt Matteson: Councilman Fanton moved to accept the Mutual Aid Agreement, Councilman Gay seconded, Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye, Wightman-aye. 5 ayes 0 nays **CARRIED**

NEW BUSINESS:

Resolution #2 of 2019: 2019 Appointments offered by Supervisor Wightman

Councilman Fanton moved to accept the Appointments for 2019, Councilman Wiedemann seconded.

Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor-aye 5 ayes 0 nays

CARRIED

Deputy Supervisor: Mark Wiedemann

Highway Committee: Eldyn Smith, Lester Fanton, Roy Gay

Budget Director: Ron Wightman

Deputy Budget Director: Dave Glass

Director of Finance: Dave Glass

Deputy Director of Finance: Roy Gay

Assessor: LouAnne Glass

Liaison to Assessor: Ron Wightman

Tax Review Board: Alan Carlin, Mike Zakel (one member still vacant at this time)

Police Commissioner: Mark Wiedemann

Security/Constable: Bradley Howe

Security: Greg Rounds

Patrolmen: PJ Sherman, Tory Rounds

Dog Control Officer: Pat Gay

Historian: Christina Wightman

Liaison to Fire Dept.: Eldyn Smith, Roy Gay
Town Attorney: Michael Finn
Liaison to Attorney: Lester Fanton, Ron Wightman
Union Relations: Lester Fanton, Ron Wightman
Liaison to Accumed: Lester Fanton, Eldyn Smith
Government Grants for Small Cities: Monica Dean, Deb Padden
Liaison for Small Cities: Mark Wiedemann, Ron Wightman
Fair Housing Officer: Mark Wiedemann
Registrar Vital Records /Building Permits: Deborah Buchholz
Bldg./Fire Code Inspector: Brady Sturm
Town Hall Rentals: Deborah Buchholz
Town Hall Custodian: Deborah Buchholz
Town Hall Maintenance Person: Don Pakis
Cemetery Director #1: Lester Fanton
Cemetery Director #2: Ron Wightman
Cemetery Maintenance: Charles Densmore (\$250.00 for 4 cemeteries)
Liaison to Time Warner: Roy Gay
Liaison to Justice: Ron Wightman
Records Management Officer: Deborah J Buchholz
FOIL Committee: Ron Wightman, Eldyn Smith and Mark Wiedemann
Town Bank: Steuben Trust
Town Newspaper: Wellsville Daily Reporter
Code of Ethics Review Board: Daniel Guiney, Lester Fanton, Roy Gay, Bill Loughlin, Don Pakis
Mileage: per IRS .58
Board Meeting Night: 2nd Monday of the month at 7pm

Resolution #3 of 2018: *2018 Town Policies*, Offered by Supervisor Wightman.

Councilman Gay moved to accept the Town Policies as listed, Councilman Wiedemann second. Vote Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye 5 ayes 0 nays

CARRIED

Employment of Relatives Policy, Drug and Alcohol Policy, Smoking Policy, Violence Policy, Code of Ethics Policy, Procurement Policy, Investment Policy, Video Surveillance Policy, Employee Handbook, F.O.I.L. Procedure and Application, HRA Privacy Statement and Policy, HRA Procedure Policy, Policy for Public Comment at Town of Willing meetings, Body Camera Policy (Police Dept), Security (Firearms) Policy, Solicitation Policy ,Sexual Harassment Policy, Cyber/It policy, Driveway Permit Policy, York's and Hallsport Cemetery Rules & Regulations.

Resolution #4 of 2018: *Official OATH OF UNDERTAKING*, Offered by Supervisor Wightman

Councilman Fanton moved to accept, Councilman Wiedemann seconded. Vote Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED**

All signatures were gotten and notarized by Councilman Wiedemann

Presentation of Correspondence:

From	Subject
NST	Seminar "How to Supervise People"
Hartford Ins	Info on Paid family leave and Cert. of Ins.
Nat. Fuel	Contact Info-in the case of emergency
Town of Wlsv	Dog Shelter Agreement

NYS Justice Court Reminder of Audits
From **Subject**
So. Tier West Membership application
Councilman Wiedemann moved to renew the Towns Members and Webpage Maintenance with Southern Tier West, Councilman Smith seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye, Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

So. Tier West Powers of Newly Elected Officials workshop 2/19 in Salamanca
Independent Living Flier of services
Alleg. Co Human Resource Zoning Officer information
NYS Board of Electric 8-point Wind Energy Update

COMMITTEE REPORTS:

Highway Committee: Discussed Maxwell Road, and Cate Clark road issues, also, possibly doing replacement of sluice pipes all at the same time. Continued discussion on Brine not being available. Written report was accepted as presented

DEPARATMENT REPORTS:

Cemetery Report: Accepted as presented
Code Enforcement Report: Accepted as presented
Dog Control Report: none at this time. SPCA has moved to Belmont
Police Report: Dec. 2018 and Year End Report Accepted as presented
Justice Report: Accepted as presented
Fire Liaison Report: Accepted as presented. Supervisor Wightman to contact Chief Brownell to discuss Fire Dept issue's in Alma.
Clerks Report: Dec. 2018 and Year End Report Accepted as presented
Records Access Report: Accepted as presented
Historians Report: Accepted as presented
Highway Report: Accepted as presented
Financial Report: None this month
Pay the bills: Councilman Fanton moved to pay the General Fund bills (vouchers #1-#28) in the amount of \$28,916.18 and Highway Fund bills (vouchers #1-#10) in the amount of \$3,320.16. Councilman Gay seconded. Vote: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Smith-aye and Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

Councilman Smith moved to adjourn the 2019 Organizational meeting, Councilman Fanton seconded, said meeting was adjourned at 9:05pm
Respectfully Submitted
Deborah J Buchholz
Town of Willing Clerk
1/14/2019