

The February Monthly Board Meeting for the Town of Willing, County of Allegany and State of New York was held at the Town of Willing Hall, located at 1431 State Route 19, Wellsville NY 14895 on February 8th, 2021 at 7pm (following COVID-19 Guidelines)

PRESENT: Supervisor Wightman, Councilmen: Gay, Wiedemann, Fanton and Ellison. Code Officer Sturm, Security Officer Howe, Clerk Buchholz

Absent: Highway Supt. Matteson, Bookkeeper Glass

Guest: Richardson & Stout Insurance agent Rich Ewell

Supervisor Wightman called the meeting to order at 7pm, all rose for the Pledge of Allegiance.

MINUTES: Councilman Gay moved to accept the January 2021 minutes as presented. Councilman Wiedemann seconded. **VOTE:** Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Ellison-aye, Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED.**

NEW BUSINESS:

Insurance renewal Quote: Rich Ewell -agent from Richardson & Stout gave board members copies of Insurance for 2021 and reviewed coverage and costs. He also, discussed the increase in Cyber premium and reviewed the Values listed for equipment as well. Board thanked him for his time and will discuss further and let him know of decision. After further discussion Councilman Gay moved to renew the Towns Insurance with Richardson & Stout for 2021-2022 with the following changes:

1. Raise the value of the 2003 Sterling from 40,000 to 55,000.
2. Terminate the Cyber Coverage for the Town.

Councilman Ellison seconded. **VOTE:** Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Ellison-aye, Supervisor Wightman-aye 5 ayes 0 nays **CARRIED** Councilman Fanton will contact Mr. Ewell with the Towns decision on 2/9/21.

OLD BUSINESS

BEECH HILL UNION CEMETERY: Check received in the amount of \$5,129.11 from Rob Billings, sole member of the Beech Hill Union Cemetery Association, thus closing out the cemetery account and transferring ownership to the Town of Willing. Check given to Supervisor.

Resolution #6 of 2021: Town of Willing ownership of the Beech Hill Union Cemetery.

Councilman Fanton moved for the Town of Willing to accept ownership of the Beech Hill Union Cemetery, Councilman Gay seconded. **VOTE:** Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye, Ellison-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED.**

-Board will also honor the burial plots already purchased for Roy Billings and for Shirley Billings.

-Board will wait until all records have been received before further action taken.

DOG CONTROLL: Susan Merkwass was not able to attend tonight's meeting, Supervisor Wightman will call and set up time for interview with board for the position of Willing Dog Control Officer

AUDITS: JUSTICE & CLERKS ACCOUNTS

JUSTICE BOOKS 4th QTR. 2020 (Oct.-Dec. 2020)

Due to COVID-19 guidelines the Board was presented with the Justice Checklist for Review of Justice Court Records. Cash Receipt, Cash Disbursements, Accountability, Reporting, reconciliation was all in

order. Councilman Gay moved to accept the Justice accounts as presented, Councilman Wiedemann seconded. **VOTE:** Councilman: Gay-, Wiedemann-aye, Fanton-aye, Ellison-aye, and Supervisor Wightman-aye 5 ayes 0 nays **CARRIED**

CLERK, PETTY CASH & TAX COLLECTION ACCOUNTS 4th QTR. 2020: (Oct.-Dec. 2020)

Due to COVID-19 The Board was presented with the Clerks Check List for Review of her Petty Cash, Tax Collection and Clerk Accounts. Cash Receipts, Cash Disbursement, Accountability, Reporting, reconciliation, and Security all in order. Councilman Fanton moved to accept the check lists as presented for the 3 accounts. Councilman Ellison seconded. **VOTE:** Councilmen Gay-aye, Wiedemann-aye, Fanton-aye, Ellison-aye, and Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED.**

CORRESPONDANCE:

<u>From</u>	<u>Subject</u>
Spectrum	Information on options and rates
FLEET	application for Gas Card
National Fuel	Contact info and Pipeline Dig info
So. Tier West	Training information available-via Zoom
(Clerk to Check on Update on Labor Law poster with Brian.)	

COMMITTEE REPORTS:

Highway Committee: Discussed possible new truck for the Highway Supt. Quotes received from both Councilman Fanton (Chevy truck) and Councilman Gay (Dodge Ram), after discussion board decided to keep current truck for another year and discuss next fall.

Planning Board: Report given by Councilman Gay: The following new members are for board approval:

- Mr. Steve Antes 2-year term expires 2/8/23 (replaces Pat Gays original term)
- Mr. Craig Martin 3-year term expires 2/8/24
- Mr. Eric Smith 4-year term expires 2/8/25
- Mrs. Pat Gay 5-year term expires 2/8/26
- Mr. Dale Beebee 1 year term expires 12/31/21

Dale Beebee to communicate with Ashleigh Cline as to possibly being an alternate member, due to her work schedule. Councilman Gay moved to accept the new members and terms of office as presented, Councilman Wiedemann seconded. **VOTE:** Councilman Gay-aye, Wiedemann-aye, Fanton-aye, Ellison-aye. Supervisor Wightman-aye 5 ayes 0 nays **CARRIED.**

DEPARTMENT REPORTS:

Cemetery: Accepted as presented

Board reviewed Graves Site and Service Charges for 2021. Councilman Gay moved to increase the opening and closing fee only for Full Burials from \$400.00 to \$450.00. Councilman Fanton seconded.

VOTE: Councilmen: Gay-aye, Wiedemann-aye, Fanton-aye Ellison-aye. Supervisor Wightman-aye. 5 ayes 0 nays **CARRIED** Prices effective 2/8/2021.

Code Officer: verbal report

Assessor: no report

Police Report: accepted as presented. Police reform paperwork going well.

Financial report: None -Dave unable to attend. Supervisor did share that from now on the Supervisor/Bookkeepers books will also be audited quarterly.

Justice: Accepted as presented (Home rule law for Justice position is being worked on by Assemblyman Giglio.) Councilman Gay will work on a dedicated phone line thru Spectrum for the Justice Office.

Fire Dept: Accepted as presented.

Clerk: Accepted as presented. Board approved transfer of Clerk's program to new computer by the Edmonds Group. Supervisor to follow up on.

Record Access: Accepted as presented

Historian: None for this month

Highway: Accepted as presented

Bills: Councilman Fanton moved to pay the General Fund bills (vouchers #23 thru #38) in the amount of \$13,308.61 and the Highway Fund bills (Vouchers #9 thru #25) in the amount of \$19,881.34. Councilman Gay seconded. **VOTE:** Councilman Gay-aye, Wiedemann-aye, Fanton-aye, Ellison-aye. Supervisor Wightman-aye. 5 ayes 0 nays **Carried.**

Councilman Gay moved to adjourn the February2021 monthly meeting, Councilman Ellison seconded and said meeting was adjourned at 9pm.

Respectfully:
Deborah J Buchholz
Town of Willing Clerk
2/8/2021